



## **Issues Advancement Fund**

### **Purpose**

The Community Associations Institute Issues Advancement Fund (CAI-IAF) is an essential element of CAI's Government and Public Affairs Program. Through voluntary contributions, CAI will be able to respond to unforeseen challenges while advancing priority issues to protect member interests.

### **Requests for Funding**

Should a CAI Chapter or CAI Legislative Action Committee (/LAC) face a major state legislative or regulatory challenge, a portion of the IAF will be available to assist in combating the challenge or moving the issue to the forefront. Certain procedures must be followed for the IAF Oversight Committee to consider fund disbursement for state and local activities.

### **Eligibility**

Any CAI Chapter or LAC in good standing.

### **Awards**

The IAF Oversight Committee will be responsible for deciding the number and amount of awards that will be given each year based on merit of the issue and the amount of monies available in the fund.

### **Application Process**

A CAI Chapter or LAC facing a major legislative or regulatory challenge or who wishes to move an issue of concern to community associations must submit an application to CAI's Government & Public Affairs Department for review and processing. An application that meets three or more of the criteria listed below will be considered by the IAF Oversight Committee to determine if the application merits fund disbursement and for what amount.

A comprehensive plan must be submitted along with the application detailing the strategy that will be used to combat or advance any legislative or regulatory objectives.

## Consideration Criteria

1. The issue is one that could have a national effect.
2. Community associations in the state will suffer as a result of a particular piece of legislation or regulation.
3. The CAI Chapter or LAC has utilized or is utilizing other resources to combat or advance the issue.
4. When appropriate, the Chapter or LAC will work with CAI to mobilize a grassroots and communications network to alert all members in the state in a timely manner.
5. The Chapter/LAC can demonstrate sufficient legislative and regulatory knowledge, sufficient legislative and regulatory tracking systems, and success in initiating and advancing legislative or regulatory proposals.

In addition to meeting three or more of the above-listed criteria the Chapter/ LAC must submit a proposal detailing:

- Reasons for requesting funding.
- Chance of success.
- Factors that may prevent success.
- Repercussions of success or failure.
- Demonstrated knowledge and understanding of the issue.
- Degree of support or opposition in the state/locality.
- Advocacy strategy if applicable including anticipated meetings, hearings, grassroots efforts, special events, media involvement, and the timeline for efforts.
- Materials that will be used or prepared where applicable to support the effort with legislators, regulators, members, media, or other organizations.
- Detailed budget for the project.
- Other monies/fundraising that will be used to support the project.
- Other relevant information.

## CAI-IAF CHAPTER/LAC FUNDING REQUEST APPLICATION

Please attach the proposal to the application.

DATE: \_\_\_\_\_

CHAPTER/LAC: \_\_\_\_\_

PRIMARY CONTACT: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-Mail: \_\_\_\_\_

BRIEF PROJECT DESCRIPTION/PROJECT PURPOSE (detailed description to be included in the proposal):

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IAF FUND REQUEST:

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(Amount)

OTHER SOURCES OF FUNDING (Chapter/LAC must show that other sources of funds have been exhausted or will be used in conjunction with any disbursement).

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Submit a request to:

Dawn M. Bauman, CAE  
Chief Strategy Officer | Community Association Institute  
Executive Director | Foundation for Community Association Research  
[dbauman@caionline.org](mailto:dbauman@caionline.org)